

Farmington Valley Quilters
Board Meeting Minutes
February 2019

Present: Susan Elliott, Maureen Hulsart, Lisa Salvatore, Debbie Schrank, Phyllis Small, Kitty Vangunten, Bernice Hovencamp

Minutes from January 2, 2019 meeting were reviewed and accepted

Treasurer's Report- Lauren not present

Susan shared that in changing the signatories on the bank account they were asked for the minutes from the general meeting when the present board was elected. However, no minutes could be located from last year. So, we need to be sure to keep minimal notes at general meetings, especially ones where votes are taken.

The board felt that should be included as part of the secretary's job description and going forward Susan will share the presidents agenda for the general meeting with the secretary, who will take notes on any votes or major discussions that transpire.

Membership Update –Phyllis

66 in attendance in Jan

2 new members

0 guests

139 total membership

12 Show and Tell

Phyllis will put name and town of new members into newsletter following each general meeting.

She reported that people are using the new, shorter membership form created this year

Programs Update – Diane

Susan shared spread sheet from Diane of costs for programs (Speaker,etc.)

See attached

- Questions about the travel expenses came up which we will have Diane explain or further delineate exactly what expenses are for
- Also, it was felt that what the workshops brought in should be added, along with what the speaker's workshop fee is.
- Discussion revolved around booking some of the same people we have had in the past

- Suggestion was that we not have the same person within 5 years unless the person is very popular and/or has a new presentation as there seems to be several repeat names on next year's list of presenters
- Maureen wondered if there was a place in New York where there was info disseminated similar to what the New England Museum does to introduce area presenters, which tend to be from the New England area
- Susan will touch base with the Program committee about how they are vetting the frequency of the speakers that are booked and if some are repeating too soon.

Show Committee Update—Maureen

In follow-up to our discussion last month, \$2000. was transferred from the Quilt Show account to the Guild Checking account to cover operating expenses.

The Banner Bill arrived from the Town of West Hartford last week and was paid; consequently, we have one outstanding invoice to pay from the show proceeds.

Maureen has attempted to contact them to determine when we might receive an invoice. She would like to "close the books" on the 2018 show. Options were discussed regarding how to pay this last invoice:

- 1) That the show proceeds be transferred to the Guild and the Guild will pay the invoice when it arrives.
- 2) The Show Committee holds \$2000. seed money for the next show and transfer the balance in the account.
- 3) The Show committee hold \$2000. seed money and enough money to pay the anticipated invoice and transfer the rest to the guild to cover operating expenses.

The Board voted that the Show Committee hold \$2000 for the next show and transfer the balance to the Guild. When the invoice does come in, it will be paid from the Guild checking account.

Now that the accounting is almost complete, Maureen reported that taking into consideration what she anticipates the balance of the outstanding invoice to be, our show profits for the 2018 show are \$11,701.35. She will report this at our next Guild Meeting.

Lisa reported that she contacted Barbara Aubin to make our next raffle quilt for the show and she agreed. She is selecting a quilt pattern at the moment. The Board discuss a time-line for the raffle quilt; the Quilt will need to be done by December 2019 to allow for

publicity. Consequently, blocks should be out by April 2019 and completed by June 2019. That leaves July- Oct for assembly and Nov. for quilting.

Newsletter—Elizabeth

Susan shared that Friday Elizabeth will send out when newsletter articles are due

Website Update—Lisa

Photo album thru flicker is difficult to manage as it does not seem to work correctly and they are currently working on trying to correct the problems with getting photos on site

Publicity--Kitty

nothing

Socials/Non-Speaker Months—

- a. February meeting – “Learning on the GO” Member Teaching Members, Scissor Sharpening. We have 5 teachers: Ingrid Nelson, Margaret Omartian, Lynn Veith, Robin Schofield, Jean Williams. They will provide a write up for the newsletter.
- b. July/August meetings
 1. Discussion started looking at locations
Avon Congregational Church is \$250/per session,
Simsbury First Church is \$150. Sue Trimble will make arrangements in
Simsbury as cost is lower.
 2. Times for workshop-If we end at 5:00 we can do it on the third Wednesday, if we go to 9 PM we will need to switch to third Tuesday. Discussion about whether to have it in the evening and change to Tuesday or stick with Wednesday. Consensus is to end at 5.
 3. Hostess—need one to open and one to close. Hostess will also provide ironing boards (2), irons (2), cutting mats (2), long rulers. We may need to have a church member there during those meetings. Discussion moved to consider using Avon if the price was better, given that we are ending at 5 instead of 9. All the supplies are at Avon church, and people felt the convenience was worth a bit more money. Susan will look into it.
 4. Refreshments? Bring your own pot luck food to share or order out. BYOB
 5. June Social – Bernice is thinking about it. June challenge, show and tell, food-desserts again \$380.52 \$36 for cookies Susan bought. December social \$600. \$85- Geislars, \$30-paper goods, \$48.50 plastic tablecloths 18.08 centerpieces- \$107.32
For June we will go with flowers for centerpieces

Ice cream social would be messy

Come with ideas for what to serve for June social

Old Business

- Archiving records- Genealogical society might keep our old records- the policy seems to be to keep all old minutes.
- Charity Suggestions from Show profit -- on hold until we get a final figure from the show board.
- Members Driving Members – no update from Maureen
- By-Laws Review Committee
 - Caroline Bergman and Anne Dodge have agreed to serve.
 - Board members input-give ideas/comments to Susan
 - Vice President- maybe we should have 1st VP and a second person to be membership chair – so making it two different positions. Should 2nd person be Board Member?
 - 1st vice president- one duty should be the board contact with the committee chair people (ABC, Neonatal, Library, etc)
 - 1st vice president - Organize welcome programs
 - 1st vice president chairman of nominating committee
 - Dues- late fee being applied needs fixing. Members come off membership list if they have not paid dues and that is probably enough.
 - Everyone send at least 'no change' or ideas for changes to by laws to Susan in next two weeks, February 21st
 - Add to By laws- president arranges meeting place and contracts with Eno
- New Ideas – “Hang a Quilt Day”
 - Connie Beilstein will work with Susan Elliott on preparing and distributing communications. They will also provide Lisa and Kitty with information for website, facebook, and publicity.
 - Board to approve expenditures
 - Susan plans to have ready in March to send to other guilds to ask for participation
 - Greater Hartford Show June 8th and 9th,
 - \$400 max expenditure agreed upon

2. New Business

- Eno Hall policy/fee schedule- Susan got an apologetic phone call about new policy. It should have gone into effect Jan 1st, \$50 a night for the hall. Susan recalls spending \$40 in the past. Currently we have not been charged. Eno has policy that 40% of membership be from Simsbury, but don't seem to be enforcing it.
- Time for meetings- we can only get in at 6:30

Respectfully Submitted
Debbie Schrank

Next Meeting: March 6, 2019 Eno Hall Room, 7-9 PM